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## EXHIBITOR REGISTRATION INFORMATION

### WHY YOU NEED EXHIBITOR CREDENTIALS

Wristband credentials will be required for event access by all exhibiting personnel to enter the exhibit area during move-in, move-out and event hours. Wristbands must be worn at all times to ensure only authorized personnel are on the premises.

### HOW TO ORDER YOUR EXHIBITOR CREDENTIALS

Once an exhibitor has contracted for any IMS Outdoors event, a welcome email will be sent with a link granting access to register your team. If you have contracted for multiple events you will receive an invite for each event.

**Please be sure to provide an email address for each registrant.** An email confirmation with a QR code will be sent to each person you register. They will be instructed to bring their QR confirmation to Exhibitor Registration. The QR code will be scanned, ID's will be checked and wristbands will be issued.

### NUMBER OF COMPLIMENTARY CREDENTIALS PER COMPANY

Each company is entitled to six (6) complimentary credentials per 10' x 10' booth, with a maximum of thirty (30) complimentary credentials for any one company. If necessary, you will be allowed to purchase UP TO five (5) additional credentials, regardless of your booth size. EXHIBITOR CREDENTIALS ARE FOR PERSONNEL WORKING IN THE BOOTH ONLY. **Additional credentials may be purchased on-site for \$25.00 each (maximum of five).**

### CREDENTIAL PICK-UP

Credentials may be picked up at Exhibitor Registration, beginning 12:00pm on Thursday of each event.

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**If you have any questions or require assistance, please email [Operations@motorcycleshow.com](mailto:Operations@motorcycleshow.com).**